**Minutes of St John of Jerusalem School PTFA Meeting**

**Friday 10 June 2016, 3:45pm**

**Present**: Claire Skrine (Treasurer), Estelle Wilison (Secretary), Omolara Awodehinde, Katherine Hodson, Julianah Idowu, Sonia Lambert, Nicole Muskett-Mazzullo, Adetutu Orefuwa;

Luma Abdulla, Amy Bliss, Karen Spencer.

(Thanks to Sarbjit, who kindly supervised the children present).

**Apologies:** Kandaze Joseph (Chair), Lisa-Raine Hunt, Mary-Sue Masson.

1. **After School Care:**

Claire reported that initial enquiries into hiring halls for after school provision had suggested this was prohibitively expensive. (Our own school hall is used for various after school clubs, thus not generally available.) As such, the school in association with Energy Kidz is reviewing the viability of running a small on site after school club 3:30-6:00pm (within a classroom, so probably maximum 20 children). This is an Ofsted registered company, so childcare vouchers could be used in part payment.

Whilst the numbers are obviously very small, it was agreed that at least some parents might be able to benefit from this scheme, and it is hoped there might be potential to increase numbers later.

The school has sent a text to all parents this week asking them to complete a questionnaire from Energy Kidz to help gauge need/viability. We await the results of this survey before things can be taken further.

1. **Fundraising:**

It was agreed that the PTFA would aim to continue fundraising for the school. Possible new fundraising projects suggested were:

A new shed/outside area for the Reception class

Playground equipment for the Junior Playground

1. **Summer Fair:**

It was generally agreed it would be good to hold a summer fair, both as an enjoyable event for the school community and to fundraise for the school.

Proposed date: **Thursday 14th July**, after school. To be held outside, weather permitting.

Suggested stalls: Class stalls

Face-painting

Tattoos (Mary-Sue?)

Books

Toys & Bric-a-brac

Tombola (Claire)

Games: Splat the rat, Hook a duck, Lucky dip, Sponge the teacher

Food stalls: BBQ, World food stall, Cake/sweet/popcorn/candy-floss

As in previous years, known private stallholders to be allowed to hire a table for £10, and keep profits (stall numbers subject to capacity).

Action points:

The possibility of purchasing a popcorn maker and/or candy floss maker was suggested – to look into this.

Estelle to look into possibility of borrowing Festival Chorus BBQ.

Claire to provide Splat the rat/Hook a duck/Lucky dip games.

Estelle to email PTFA members/write letter to parents asking for donations for tombola/bric-a-brac/food stalls etc, offering private stalls and requesting volunteers.

1. **Friday Tuck Shop:**

It was agreed that we would aim to run the Friday after school tuck shop again. Healthier options (eg water melon slices, plain popcorn) to be offered.

1. **Hispanic Week:**

Hispanic Week is being celebrated by the school during the week beginning 27 June. A Tapas/Sharing platter Evening was suggested, to be held on **Wednesday 29 June**, after school. Parents to be invited to bring tapas or other food dishes to share, PTFA to provide drinks eg Sangria.

1. **Sports Day:**

School Sports Day is on **Wednesday 6 July**. This will be an all day event in Victoria Park. Parent helpers may be required to help serve refreshments eg water melon – to be confirmed.

1. **Fun Day:**

School Fun Day is on **Wednesday 20 July**. Parent helpers required to help serve refreshments and provide face-painting/tattoos.

1. **Year 6 leavers:**

It was agreed that the PTFA would make a contribution towards the cost of the Year 6 leavers’ disco, and that parents from Year 6 would help run the disco.

Help may also be required with the Year 6 play (eg painting set/contributions) – to be confirmed.

1. **Website:**

A general plea was made for the school website to be kept more up to date, particularly with reference to school events on the calendar.

The meeting ended at 4:30 pm.

**Date of next meeting:** To be confirmed.