**St John of Jerusalem PTFA meeting May 8th at 3.45pm**

With: Kandaze (Chair), Claire, Sonia, Nicole, Bola, Cecile, Katherine, Ryan, Lisa-Raine, Karen, Luma, Rene

Apologies: Ruth, Estelle

1. **Fundraising**

Rene took us through plans for the revitalisation of the Infants playground (the one between the Hall and the wooded area) and the quiet area. We have a current short fall in funding of £10,000, and Rene asked for the PTFA’s assistance in fundraising. Ideally we’d need to raise this by Christmas.

Sonia pointed out that events we run tend not to make that much money so we need to be realistic. Rene said we’d be applying for Lottery funding. Lisa – Raine said she could ask her charity’s fundraisers for good contacts, Luma has business contacts at Barclays, Rene said she could ask the solicitor’s firm who are linked to the school for help, and Sonia suggested we search out funds like O2, Tescos, Sanctuary. Nicole suggested that we could make sure we maximise the Christmas fair opportunity. Claire suggested that the school needs to send a leaflet out to all parents asap.

**Action Points:**

* Anyone who has contacts with charitable trusts/schemes/funds/businesses to contact the school with information, and who and how might be best to approach them. Claire will email out the appropriate address later once confirmed with school.
* Anyone with ideas about events and things the PTFA could do to email claireskrine@gmail.com
* School to produce leaflet for parents asap, and some kind of totaliser.
* People with experience of Tuck Shop to consider re-opening it, the rest of us to help out on a rota basis!

1. **Drama Club Production**

Luma requested help with costumes, ticket sales, scenery, face painting, on the door and selling ice cream and pop-corn at the interval. Ticket prices will be £1 and proceeds will go to the playground fund. We suggested that Luma also send a letter to Drama Club parents as they will be those most likely to be willing and available to help, and that the children themselves help with selling tickets.

**Action Points:**

* Kandaze said she could acquire lollies – Claire asked if school has any freezer space. Luma will ask.
* Nicole suggested that a few of us make and bag popcorn for sale – this seems like a good idea, task was unallocated, any offers?
* Nicole volunteered to help with costumes and Sonia with scenery.
* If anyone has items to help costume the witch, monkeys, munchkins etc, please bring them to the school office clearly labelled by May 15th.
* We will need volunteers on the day to sell interval lollies and popcorn.

1. **Year 6 Party**

The PTFA traditionally gives £100 to this. We agreed to do the same this year.

**Action points**

Kandaze to talk to Patricia about any other needs, though it will largely be the Year 6 parents who will help with this.

1. **After School Provision**

We started a brief discussion about after school clubs but moved swiftly on to talking about after school provision in general.

Katherine took us through some of the issues with Artburst. There was a low take up, it was expensive and no good location, though we thank Catherine for all her involvement with it.

Claire (with governor hat on) and Karen clarified why the Senior Management Team said no to running one in school, due to lack of space. It is not simple to just use a classroom as teachers need to prepare their classrooms for the following day and would not be able to do so until after the childcare has finished. The Hall is used of after school clubs which are enrichment activities for a wide number of children and so is not available til 4.30.

Ryan pointed out that children who need after school care can’t sign up to after school clubs and so don’t benefit from these enrichment activities. It was suggested that maybe an after school club could start elsewhere and move to the hall at 4.30. The PTFA committee will meet with the SMT to ask these questions.

People were willing to come to another meeting about this issue specifically. We also decided to create a questionnaire for all families to ascertain what the need currently is, which will help with our research. This questionnaire to be done before half term.

**Action Points**

* Committee to issue questionnaire asap.
* Ryan agreed to investigate School Friends (apols if I’ve noted that wrong), who used to run a club for us.
* An issue specific meeting to be held soon after half term.
* Could someone with contacts at Lauriston find out how they met their provision?

The meeting finished at 4.30. Many thanks for coming along.