**Minutes of St John of Jerusalem School PTFA**

**Wednesday 8 November 2017, 3:40pm (Year 1 Classroom)**

**Present**: Lisa-Raine Hunt (Chair), Claire Skrine (Treasurer), Estelle Wilson (Secretary), Nisa Persad-Onigbinde, Patricia Frimpomaa, Mhiuldeen Akhmad, Rowan, Eunice Olusina.

1. **Africa Day:**

Parents were reminded that Africa day was to be celebrated on Thursday 9 November, in the school hall after school. A request was made for parent volunteers to help set up the hall from 2:30pm, and/or to make an African inspired dish to bring and share.

1. **Christmas fair:**

This will take place on Thursday 14th December, after school. (In contrast to the previous PTFA meeting, some parents present suggested Friday would be their preferred day for future events, as no work/school the following day.)

Fair to follow usual format, eg toys (Lisa-Raine), mulled wine (Estelle), tombola (Claire), children’s books, cakes/food, raffle, face-painting/tattoos? – volunteers needed to help run stalls. Also, class stalls (run by each year group) and private stalls for hire (£10).

Christmas karaoke suggested by Claire.

**Action point: Claire to put together letter for parents asking for volunteers to help on the day, donations of good quality toys/games/tombola items/children’s books/hamper items, plus offering stalls for hire. To explore idea of/equipment for Christmas karaoke. Estelle to put together hamper. Further volunteers required.**

1. **Film nights:**

Lisa-Raine reported Friday 17th & possibly 24th November had been suggested by the school as dates for Film Nights.

Volunteers required for EYFS/KS1 Film night on Friday 17th November. Nursery and Reception aged children must be accompanied by a parent or carer. Suggested ticket price £1.50 (50p for accompanying parents) to include film entry, squash, popcorn and fruit.

**Action point: Lisa-Raine to liase with staff and organise letter, to include contact details. Claire to make popcorn. Further volunteers required.**

1. **ESOL (English as a Second Language):**

Lisa-Raine had spoken to Hackney Council re: ESOL classes. She reported back that they have assessment days every week (Lisa-Raine has details of dates & times). If we have enough parents interested then they could arrange to come to the school to run an assessment here, and advise on which classes would be most appropriate for individuals.

**Action point: Parents to circulate this information by word of mouth; Lisa-Raine to ask for interested parents on WhatsApp. School to send text.**

**The meeting ended at 4:17pm. Date of next meeting tbc next term.**