11 December 2020

Dear Parent/Carers

Our last day of term will now be on **Thursday the 17th December** at the end of the school day, **not** 1.30pm. This is in line with new Government guidelines received by the school this week.

The school will remain contactable for a 6-day window as agreed by Public Heath England after the school closes so the school can assist with contact tracing where necessary.

As our school closes on Thursday 17 December, there should be no pupil contact tracing after Wednesday 23rd December.

This will allow enough time for positive coronavirus (COVID-19) cases to be identified and confirmed by a test and for relevant contacts in the education setting to be traced.

The following arrangements are put in place regarding positive cases in the holidays:

* For the **first 6 days** after teaching ends, (Friday 18 – Wednesday 23rd December) if a pupil **tests positive** for coronavirus (COVID-19), having **developed symptoms within 48 hours of being in school**. The school will identify close contacts and send a text to those who need to self-isolate, as the individual may have been infectious whilst in school.
* Where a pupil **tests positive** for coronavirus (COVID-19), having developed symptoms **more than 48 hours** after school closes, the **school should not be contacted.** Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
* For the first 6 days after the end of term, parents must email the school between

**9:00 and 12:00 pm** to notify them of positive cases on:

admin@st-johnjerusalem.hackney.sch.uk: The school will then send out a text to advise close contacts to self-isolate.

**In Summary**

If your child **develops symptoms on Friday 18th December or Saturday 19th December and they also test positive for Covid 19,** you must email the school to let us know.

If they develop symptoms after Saturday 19th  December , you don’t need to contact the school but you do need to follow the instruction provided by NHS Test and Trace.

Kind regards,

Asarena Simon

Head Teacher