



St John of Jerusalem
Church of England Primary School

Governing Body

Terms of Reference of Standards, Teaching and Learning Committee

The purpose of the Standards, Teaching and Learning Committee (STLC) is to supervise, review and make recommendations and decisions in respect of matters relating to the school's Christian ethos, curriculum, safeguarding, behaviour, academic progress and teaching standards.

Membership:

- The STLC will comprise of at least 5 Governors plus the Head Teacher (and /or Deputy Head Teacher).
- The STLC may co-opt additional, non-voting members.
- The Chairperson of the STLC Committee will be elected annually at the first autumn term meeting of the Governing Body.
- When the Chairperson is absent, members of the Committee will elect an acting Chairperson. (The Chairperson must be a Governor and must not be employed by the school).

Quorum:

- In order for business to proceed, 2 non-staff Governors of the committee and the Head Teacher (or Deputy Head Teacher) need to be present.

Meetings:

- The Committee shall meet as necessary, but not less than once per term. The Chairperson will liaise with Head Teacher (or Deputy Head Teacher) prior to the Committee meeting to agree agenda.
- An agenda will be circulated at least 7 days before the Committee's meeting date.
- Each meeting of the Committee will be minuted. These minutes will record any decision taken by the Committee and will be circulated by the school to all members of the Governing Body with the documents for the next Governing Body Meeting.
- Minutes from STLC meetings will be shared with all Governors.
- Any member (voting or non-voting) will withdraw from a meeting where they have a pecuniary interest in the matter under consideration.

The Governing Body delegates the following responsibilities to the STLC Committee:

- To meet twice a term, in good time prior to the full governing body meeting.
- To ensure that all statutory policies regarding standards of teaching, learning, behaviour, curriculum, safeguarding and admissions/exclusions are kept updated to a timescale set by the DfE, and 3 yearly if no timescale is set.
- To ensure the governing body is satisfied that these policies and other relevant policies are being implemented.



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- To monitor and ensure governor involvement in the creation of the School Development Plan.
- To monitor progress against the priorities of the School Development Plan, particularly those related to academic progress, teaching standards and curriculum.
- To understand performance data such as Raiseonline data, APS, attendance data and other elements of the school data dashboard, and to monitor pupil numbers and achievement against published targets.
- To understand and maintain the overall standard of teaching in the school.
- To monitor and review progress of specific groups within school such as SEND, Pupil Premium groups and other groups identified as needing to close gaps and monitor the impact of interventions.
- To monitor and review findings of SIP reports and Ofsted reports.
- To monitor and review the quality of teaching, progress towards outstanding teaching and robustness of procedures employed.
- The Governors agree to undertake any training (in or out of school) relevant to how this committee works.
- To consider and advise the governing body on matters relating to the school's curriculum, including statutory requirements and the school's curriculum statement.
- To consider curricular issues which has significant implications for the Finance and Personnel decisions and to make recommendations to the relevant committee or Governing Body.
- To ensure the school ethos is embedded in the curriculum.
- To ensure the school is supporting British Values in its curriculum.
- To ensure the school's website is maintained to DfE requirements and ensure that all documents relevant to this committee, required to be on the school website are in place and kept up to date.

Review:

These Terms of Reference will be reviewed annually at the Autumn Term Meetings.

Signed: Alto Bould

Chair of Governors

Date: 21/03/17